

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, OCTOBER 11, 2016, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all members being present except Supervisors David, Poulson and Smith. Supervisors David and Poulson gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2 ..... Mike Kelly
District 3..... Greg David	District 4 ..... Augie Tietz
District 5... James B. Braughler	District 6 ..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8 ..... Michael Wineke
District 9..... Amy Rinard	District 10 ..... Lloyd Zastrow
District 11..... Donald Reese	District 12 ..... Peter A. Hartz
District 13..... Ed Morse	District 14 ..... Kirk Lund
District 15..... Steven J. Nass	District 16 ..... Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 ..... Jim Mode
District 21..... John C. Kannard	District 22 ..... Blane Poulson
District 23..... George Jaeckel	District 24 ..... Vacant
District 25..... Matthew Foelker	District 26 ..... Gregg Patrick
District 27..... Glen D. Borland	District 28 ..... Dick Schultz
District 29..... Timothy Smith	District 30 ..... Gary Kutz

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

There being no objection, the Board reversed the order of agenda items #11a and b and proceeded with the remainder of the agenda as printed.

**Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the September 13, 2016, meeting be approved as presented.** Seconded and carried.

**Public Comment (Agenda items).** George Sayre signed up but did not speak.

**Communications.**

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
OCTOBER 1, 2016**

Available Cash on Hand		
September 1, 2016	\$	50,909.82
September Receipts		<u>6,700,163.00</u>
Total Cash	\$	6,751,072.82
Disbursements		
General – September 2016	\$	4,792,547.72
Payroll – September 2016		<u>1,953,320.74</u>
Total Disbursements		<u>6,745,868.46</u>

Total Available Cash	\$	5,204.36
Cash on Hand (in banks)		
October 1, 2016	\$	1,041,945.69
Less Outstanding Checks		<u>1,036,741.33</u>
Total Available Cash	\$	5,204.36
Local Government Investment Pool – General	\$	9,593,759.00
DANA Investments		28,361,041.03
Local Government Investment Pool – Clerk of Courts		26,076.04
Local Government Investment Pool – Farmland Preservation		170,312.42
Local Government Investment Pool – Parks/Liddle		81,877.32
Local Government Investment Pool – Highway Bond		<u>1,874,675.04</u>
		\$40,107,740.85
2016 Interest – Super N.O.W. Account	\$	1,266.83
2016 Interest – L.G.I.P. – General Funds		46,297.55
2016 Interest – DANA Investments		322,409.20
2016 Interest – L.G.I.P. – Parks/Carol Liddle Fund		249.55
2016 Interest – L.G.I.P. – Farmland Preservation		680.84
2016 Interest – L.G.I.P. – Clerk of Courts		94.38
2016 Interest – L.G.I.P. – Highway Bond		<u>5,713.54</u>
Total 2016 Interest	\$	376,711.89

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

**Frank presented the following communications:**

1. Receipt of the Historic Sties Commission annual report.
2. Appointment by Schroeder of Jenifer Quimby, Waterloo, to the Wisconsin River Rail Transit Commission, effective October 5, 2016, to fill an unexpired term ending April 30, 2017
3. Claim against County: Jefferson County has been served with a small claims summons and complaint from Progressive Universal Insurance Company, as subrogee of James Kopplin, seeking compensation for damages in the amount of \$3228.49 to a motor vehicle owned by James Kopplin
4. Reports from the Wisconsin Department of Revenue:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY  
JEFFERSON COUNTY  
2016 COUNTY APPORTIONMENT**

**EQUALIZED VALUE REDUCED**

<u>DISTRICT</u>	<u>BY TID VALUE INCREMENT</u>	<u>% TO TOTAL</u>
Aztalan	129,921,600	.020623726
Cold Spring	73,343,000	.011642451
Concord	175,855,600	.027915279
Farmington	135,655,100	.022010080

Hebron	99,644,500	.015817546
Ixonia	444,159,700	.070505811
Jefferson	188,369,600	.029901748
Koshkonong	371,324,300	.058943936
Lake Mills	295,610,500	.046925145
Milford	106,674,000	.016933407
Oakland	353,811,100	.056163895
Palmyra	182,498,300	.028969739
Sullivan	190,371,400	.030219513
Sumner	113,024,600	.017941500
Waterloo	93,207,300	.014795706
Watertown	183,496,800	.029128241
<b>Town Total</b>	<b>3,139,967,400</b>	<b>.498437723</b>
Cambridge	5,596,500	.000888387
Johnson Creek	199,878,700	.031728700
Lac La Belle	829,400	.000131659
Palmyra	114,566,700	.018186292
Sullivan	45,368,900	.007201849
<b>Village Total</b>	<b>366,240,200</b>	<b>.058136887</b>
Fort Atkinson	840,990,500	.133498644
Jefferson	458,130,200	.072723485
Lake Mills	462,743,400	.073455784
Waterloo	199,605,600	.031685348
Watertown	780,729,700	.123932858
Whitewater	51,211,300	.008129270
<b>City Total</b>	<b>2,793,410,700</b>	<b>.443425390</b>
<b>County Total</b>	<b>6,299,618,300</b>	<b>1.000000000</b>

		TID VALUE INCREMENTS			INCREMENT
DISTRICT	TID #	YEAR	BASE VALUE	CURRENT VALUE	
V. Johnson Creek	002	1994	11,378,800	68,142,400	56,763,600
V. Johnson Creek	003	1995	701,400	57,045,600	56,344,200
V. Palmyra	003	2006	430,300	8,621,800	8,191,500
C. Fort Atkinson	006	2000	1,135,400	7,517,100	6,381,700
C. Fort Atkinson	007	2000	11,587,900	23,925,400	12,337,500
C. Fort Atkinson	008	2009	28,584,200	39,528,500	10,944,300
C. Jefferson	004	2000	0	1,122,200	1,122,200
C. Jefferson	005	2001	21,437,300	31,507,000	10,069,700
C. Jefferson	006	2009	0	6,384,400	6,384,400
C. Jefferson	007	2012	0	5,622,800	5,622,800
C. Jefferson	008	2015	873,200	1,013,400	140,200
C. Lake Mills	002	1998	11,445,700	27,761,800	16,316,100
C. Lake Mills	003	2006	6,993,800	9,467,500	2,473,700
C. Lake Mills	004	2006	7,848,200	38,215,300	30,367,100
C. Lake Mills	005	2014	5,932,900	5,463,600	*
C. Lake Mills	006	2014	3,304,800	3,266,800	*
C. Waterloo	001	2005	5,961,500	13,389,500	7,428,000
C. Waterloo	002	2011	7,158,000	9,509,500	2,351,500
C. Waterloo	003	2012	1,583,100	2,544,600	961,500
C. Waterloo	004	2014	2,320,100	2,966,400	646,300
C. Watertown	003	1991	2,081,800	62,257,900	60,176,100
C. Watertown	004	2005	1,047,600	21,213,300	20,165,700
C. Watertown	005	2005	39,631,000	55,749,700	16,118,700
C. Watertown	006	2005	225,800	2,963,800	2,738,000
C. Whitewater	004	1990	968,200	25,213,900	26,245,700

COMMUNITY	MUNICIPALITY	2015 EQUALIZED VALUE	2016 NET NEW CONSTRUCTION	PERCENT
C. Whitewater	005	14,500	12,800	*
C. Whitewater	008	503,700	538,600	34,900
*This district has a zero or negative increment, no increment shown				
<b>NET NEW CONSTRUCTION 2016 (#Split districts)</b>				
COMMUNITY	MUNICIPALITY	2015 EQUALIZED VALUE	2016 NET NEW CONSTRUCTION	PERCENT
CODE		\$	\$	
28002	TOWN OF AZTALAN	131,877,600	1,217,000	0.92%
28004	TOWN OF COLD SPRING	74,307,200	20,500	0.03%
28006	TOWN OF CONCORD	170,160,400	658,200	0.39%
28008	TOWN OF FARMINGTON	131,350,600	1,026,100	0.78%
28010	TOWN OF HEBRON	98,421,300	1,001,500	1.02%
28012	TOWN OF IONIA	426,022,700	10,853,100	2.55%
28014	TOWN OF JEFFERSON	181,086,100	1,214,300	0.67%
28016	TOWN OF KOSHKONONG	361,841,600	2,247,700	0.62%
28018	TOWN OF LAKE MILLS	271,114,600	1,259,400	0.46%
28020	TOWN OF MILFORD	103,519,000	1,231,900	1.19%
28022	TOWN OF OAKLAND	346,539,300	2,871,900	0.83%
28024	TOWN OF PALMYRA	182,016,800	4,959,300	2.72%
28026	TOWN OF SULLIVAN	179,720,200	1,761,900	0.98%
28028	TOWN OF SUMNER	107,762,600	959,200	0.89%
28030	TOWN OF WATERLOO	87,590,000	1,076,400	1.23%
28032	TOWN OF WATERTOWN	176,370,300	1,834,100	1.04%
28111	VILLAGE OF CAMBRIDGE*	5,369,500	0	0.00%
28141	VILLAGE OF JOHNSON CREEK	296,300,300	17,216,800	5.81%
28146	VILLAGE OF LAC LA BELLE*	830,100	0	0.00%
28171	VILLAGE OF PALMYRA	119,549,500	126,900	0.11%

28181	VILLAGE OF SULLIVAN	45,021,800	484,000	1.08%
28226	CITY OF FORT ATKINSON	874,030,900	10,644,100	1.22%
28241	CITY OF JEFFERSON	481,758,700	3,407,600	0.71%
28246	CITY OF LAKE MILLS	490,855,800	7,642,300	1.56%
28290	CITY OF WATERLOO	200,393,000	1,987,000	0.99%
28291	CITY OF WATERTOWN*	869,596,400	4,477,400	0.51%
28292	CITY OF WHITEWATER*	75,235,900	1,653,600	2.20%
<b>28999</b>	<b>COUNTY OF JEFFERSON</b>	<b>6,488,642,200</b>	<b>81,832,200</b>	<b>1.26%</b>

\*Split districts

5. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on October 20, 2016, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

6. Human Resources Director Teri Palm-Kostroski recognized retiree Maria Dabel, Human Services, for her 16 years 1 month of service.

The communications, reports and notice were received and placed on file.

**Special Order of Business.**

**Wehmeier presented the 2017 Recommended Budget.**

To The Honorable Members of the Jefferson County Board of Supervisors:

The 2017 Budget as presented provides for a multitude of goals to be initiated, while at the same time maintaining operating budgets within the fiscal parameters of the County's guiding principles. Under this proposed budget, the County will maintain a three month fund balance, fully fund all liabilities and balance the operations within the revenue parameters that exist. It further invests in numerous key areas as established by the board through committee recommendations and the task force and maximizes the ability to bring additional funding to deal with significant issues to include dealing with the on-going issues of heroin and opiates.

The full results of the budget could not be accomplished without the hard work of the Finance Committee, other standing County Committees/Boards, Department Heads and fiscal staff. The County has worked to balance the priorities within the fiscal realities of our current status. The County has now been recognized for the second year in a row by the Government Finance Officers Association with the Distinguished Budget Presentation Award. As has been documented, this award itself is more than an award but establishes numerous standards for what it embodies. As a high priority, this includes the goal of delivering a budget that emphasizes transparency and understanding of where the dollars provided go in funding government. Further it provides basic information as to day to day operations to assist stakeholders as to key day to day task and how it impacts the organization function. The goal continues to be for the Public and County Board to see policy guidance and priorities transcend both into the budgetary process and department operations.

The budget will continue to be an evolving document with changes predicated on strategic goal setting and the impact to services provided by the County. This includes the goal of developing a more enhanced priority based budgeting approach. This budget allocates funds to begin phase 1 of a more enhanced priority based budgeting process. As this process proceeds and the County continues to face competing interests for limited resources, the need to enhance the budget process will be crucial to the County's long term success, while it is asked to handle more complex challenges. This will include having proven outcomes by business functions which will become more crucial to ensure that

staff maximizes opportunities for efficiencies to provide the high level of services at the best value possible.

**Key Operational Changes:**

***Revenue:***

The County continues to examine various revenue streams to maintain its day-to-day operations. With maintaining a property tax freeze, the County may capture up to an additional \$330,000 in net new construction levy. The County is also continuing to see an increase in projected sales tax growth. Based on current trends, the budget shows an increase of \$100,000. The main reason for not budgeting higher is concern over some of the reporting within the DOR and the potential volatility with discretionary spending. In addition, this will be the first full year of the revised Investment Strategy which will see this revenue increase from \$350,000 to \$500,000. The County is projecting to see reduced interest on taxes not paid, reducing from about \$700,000 to \$420,000. Several departments have received new or increased grants and donations to help provide increased services and programs. There are also minimal proposed fee adjustments.

***Expenditures:***

As part of preparation for this coming year budget, the focus was looking at current challenges and looking forward to the future years in preparing cost saving measures. The total projected 2017 County Budget is \$72,138,040.

Some highlights in this year's budget include:

- 1) Personnel Changes: There are several recommended changes within the proposed budget. The majority of these positions have alternative funding beyond tax levy that funds a significant portion of these positions. Under the Administration Department a new position will be added called a Criminal Justice Collaboration Council (CJCC)/ Treatment Court Coordinator. Half the cost will be funded by a state grant. Under the Jefferson County Economic Development Consortium (JCEDC), 1.5 FTE will be added contingent upon sufficient funds be available by working with the private sector. There will be no levy impact. A total of seven new positions will be created within the Human Services Department with two existing positions being realigned based on emerging needs. Most of these positions will be funded through capturing insurance and medical assistance funding. Under Management Information Systems (MIS), there is no net change in positions; however, what is being recommended would develop a pool made of all levels of programming skill sets versus allocation by specific programming type. This will provide for flexibility in retaining and filling this key functional area. Under Parks, in lieu of specific seasonal workers, the recommendation will be to move to a pool of workers. This will assist this department in being reactive to the needs they have with more flexibility. Finally, within the Highway Department, this budget will develop two levels of skill



- sets within their pool employees. The first level will be the historical pool which includes things such as flagging operations. The second level of skill sets is new and will allow for hiring of supplemental pool staff to help with things such as mowing operations or supplemental truck drivers.
- 2) Salaries: The budget as presented allows for the County to continue the step program for employees, along with a total movement of 1.5% cost of living adjustment (COLA). This COLA would be split and implemented .75% in January and .75% in July.
  - 3) Wisconsin Retirement System (WRS): WRS will be increasing the rates for both general employees 6.6 % to 6.8% (rate apply to employee and employer and) and protected employees (sworn employee 6.6% to 6.8% and employer 9.4% to 10.6% with duty disability increasing from .18 to .40% for a total employer increase of 1.42%). For protected employees this is an increase to the County of over \$60,000 alone.
  - 4) Health Insurance: The renewal rates for 2017 were very competitive, especially the two primary plans most employees use and resulted in very beneficial results to both the County and employees. This budget is based on maintaining the low-deductible plan the County shifted to in 2015. The County's contribution will remain flat from the 2016 Budget, with the majority of employees seeing no change or reduction to their premiums. A portion of employees will see increases to their premiums if they maintain their existing plan. In addition, the County will be able to contribute 25% of the deductibles to employees' flex spending accounts.
  - 5) Contingency: The general contingency fund will have approximately \$525,000 allocated towards it with the vested contingency fund having an additional \$290,000. In addition, \$28,000 has been identified in Contingency for UW-Extension. Based on the annual reconciliation process, UW-Extension will not need these funds in 2017 due to reduction in services to the County. This budget is recommending that \$20,000 of this be utilized to help provide seed money for Farm Technology Days as required.

### **Tax Impacts**

The County has seen an increase of 3% equalized assessed valuation (EAV) within the County. This impact results in the operational MIL rate being reduced from 4.1452 in FY 2016 to 4.1168 in FY 2017. Including debt, the overall MIL rate is reduced from 4.3294 to 4.2969 or a 1.42% reduction.

The proposed levy is broken down as follows:

- General Levy - \$25,934,484
- County Library - \$1,070,311
- Health Department - \$838,207
- Debt - \$1,134,343

### **Capital Projects:**

The County continues to utilize savings from previous fiscal years and direct levy dollars to invest in the infrastructure, facilities and equipment to perform the key day-to-day functions for various County activities. Some key capital expenditure highlights include:

- Remodel 2nd Floor Restrooms – Courthouse - \$163,000
- MDC Offsite access (Sheriff) - \$280,000
- Courtroom remodel (1 branch) - \$45,000
- Replace Lake Mills Tower Equipment - \$90,000
- Technology Upgrades – Courtroom - \$50,000
- Replace Roofing – Health and Human Services - \$85,000
- Road Project
  - o Construction – CTH A (Crossman Road to Lake Mills)- \$790,000 (Fund Balance)
  - o Construction – CTH P (CTH E – CTH F) Phase 1 - \$1,900,000 (Levy)
  - o Rehab – CTH Y (CTH D – CTH F) - \$800,000 (Fund Balance - \$470,637; Levy - \$329,363)
  - o Resurfacing – CTH Y (US 18 – STH 26) - \$1,487,000 (grant - \$192,000; Levy - \$1,295,000)

**Key Initiatives:**

**CJCC/Treatment Court** – Jefferson County has received over \$330,000 from 2014-2016 to run the County’s first treatment court. Under statutory requirements, Counties were required to compete for funding to begin in 2017 through an enhanced grant process. The Criminal Justice Collaborating Council reviewed many of the trends the County had seen and made the following recommendations as part of this grant application. A) Seek maintaining the current Operating While Intoxicated (OWI) Alcohol Treatment Court while enhancing it with restrictive substance OWI; B) Develop a Drug Treatment Court – this will develop additional tools to assist with the challenges of opiates and heroin. The goal is to bring this into a comprehensive approach which includes a treatment diversion program coordinated with law enforcement, Human Services and the District Attorney. In addition, it will look at building upon the counseling and medicated assisted treatment already available in Human Services. C) Finally, there was a desire to develop a full time County employee to be the CJCC/Treatment Court Coordinator. This will help take the coordination of programs to the next level.

**UW – Extension/Farm Technology Days** – As the Board is aware, the UW-Extension program across the state is going through a process to determine what the nEXT Generation of UW-Extension will be in the future. We have been asked by the State office to maintain funding. However, after feedback from the Finance Committee and UW-Extension, this budget proposes an alternate. Based on analysis and the reconciliation process with the 133 contract, the County can reduce its spending by \$28,000. The recommended budget moves this to a separate contingency line with the General Revenues and Expenditures. These funds can be utilized to assist in the \$20,000 requirement from the Coun-

ty to provide seed money for Farm Technology Days. This will also provide a methodology for the County to return funding in 2018 to the UW-Extension budget if the new format is in line with the County's desired outcomes. It is assumed in 2017 that the County will be down to two agents for the duration of the fiscal year.

**Economic Development** – One of the key areas from the Task Force and the JCEDC has been sustaining and building upon Economic Development opportunities within the County. The JCEDC is proposing that the \$1 per capita charge that has been in place for over 10 years is increased to a \$1.50 per capita. This level will get the County on par with other surrounding counties while at the same time provide services to the private sector via funds raised within the 501(c)(3).

**Task Force Projects** - As part of the Task Force discussion, several key areas were looked at for specific tasks. To assist in this, the County is able to use one time funding in 2017 to help move these initiatives forward. Included in General Expenditures is a professional service line item for \$80,000. This would provide for funds to assist in the Strategic Plan; phase 1 of Priority Based Budgeting; review for benefit/wages; facility planning and additional funds related to CQI/Leadership training.

**Financial Outlook:**

The foundation for the County financial position continues to be maintained. Although there will be challenges in the future, the County is in a positive position. On-going reviews and analysis will continue to be a necessity to ensure the fiduciary role the County serves in the utilization of funds across numerous functional areas. The County Board of Supervisors and Finance Committee consistently work with staff in reviewing best practices, look for new ideas, update policies and align the budget with strategic objectives.

The County continues to limit debt issued and is projected to be less than .23% of full valuation. The County has a statutory debt limit of \$332,997,185 with a total of \$317,352,185. The County maintains a very positive bond rating of Aa2.

To preserve this position, the County will need to look long term at several key areas to ensure it remains in a financial position that balances projected revenue streams with expenditures while still providing the level of services needed.

Below are some key long term areas that are crucial for the future.

**State Budget:**

The 2017-2019 State Budget has begun with state agencies providing requests to the Governor with the Governor's Budget being issued in February allowing the Joint Finance Committee to begin its work. There will be several areas that the County will monitor that may impact future County Budgets. This includes potentially the last two quarters of 2017. Updates will be provided as this process evolves.

**Personnel and Operational Budgets:**

A significant portion of the County's expenditures are tied to

the cost of its employees' compensation package composed of salary, health insurance and pension contributions. The County continues to analyze what the proper mix of the compensation package is to ensure we are competitive within the market place for both recruitment and retention of staff. Some functional areas of the County are being impacted more than others due to numerous market conditions specifically those that are aligned with private sector comparatives. Some specific skilled positions are specifically impacted by the market.

***Technology:***

Technology changes continue to impact the costs to the County, specifically as new systems come online. This will be reviewed for offsets to operational expenditures. Several new systems in 2016 were completed to include greater public access to land records and register of deeds documents. Two major systems being finished in 2017 will be the new Enterprise Resource Planning (ERP) system and the electronic medical records systems. Upon being implemented, the County will begin seeing efficiencies anticipated in 2018. The investment in technology includes the on-going maintenance and operational cost that continue to rise at a significant rate which impacts all departments' operational budgets. At the same time, investments in new systems may assist in greater efficiency and provide tools that assist in providing needed services.

The cooperation and efforts by staff in the development of the 2017 Budget made the process very effective and smooth. A significant amount of work went into the FY 2017 Budget, as work continues to align resources within numerous demands while at the same time continuing to enhance the document to develop a budget narrative that explains quantifiable outcomes. These are the keys to providing an educational component for the return on investment made by the taxpayers at the local and state level.

A sincere thanks is in order to all the Department Heads; the respective financial divisions in Highway, Human Services and Health; the Finance Department, specifically Brian Lamers and Tammy Worzalla; the Human Resources Department, especially Terri Palm; Kathy Hart from Duplicating and Tammie Jaeger, my Administrative Assistant. They all put tremendous time and efforts into the development of this budget.

Respectfully submitted,

Benjamin Wehmeier, County Administrator

**Rinard introduced Ordinance No. 2016-10**

Executive Summary

The Jefferson County Board of Supervisors Rules of Order 2016-2018 authorizes the County Board Chairperson to appoint five county board supervisors as members of the Fair Park Committee. The proposed amendment to the Board of Supervisors Rules of Order increases membership of the Fair Park Committee to seven members, with two members being citizen members. The addition of two citizen members will allow members of the public

who have an interest in Fair Park activities to provide direction and input into Fair Park operations for the benefit of the public. The Administration & Rules Committee met on September 28, 2016, and recommended forwarding this ordinance to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.05(2)(b) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

**(b) FAIR PARK COMMITTEE** - Five ~~Seven~~ members appointed by the County Board Chairperson consisting of five County Board Supervisors and two citizen members. The County Board Chairperson shall consult with the Fair Park Committee before appointing citizen members. The Fair Park Committee shall recommend Fair Park policies to the County Board and provide the Fair Park Director with guidance and assistance, as requested, in the operation of Jefferson County Fair Park. The Fair Park Committee may establish policies relating to the operation of the County Fair not requiring Board action and is authorized to contract for entertainment, and sponsorships valued up to \$50,000 and to lease space to exhibitors for up to 15 days without further approval from the Board. The Fair Park Director may approve the entertainment contracts when the necessity for approval arises between scheduled Committee meetings. All approvals by the Director shall be reported to the Committee. In addition, the Fair Park Director may contract for sponsorships up to \$20,000 and enter leases for property storage that exceed 15 days. Sponsorships valued between \$20,000 and \$50,000 may be approved by the Committee. Sponsorships affecting other county departments shall be approved by the Board regardless of the amount of the contract. For events which are new to the Jefferson County Fair Park, the Fair Park Director shall consult with the County Administrator before the Committee or Director enters into a contract or lease. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Director shall be responsible for the maintenance of the Fair Park buildings and grounds, and may propose plans for capital improvement and operational budgeting for review by the Committee and consideration by the Board. The Committee shall establish fees as part of the next year's budget and the Director may set unanticipated fees during the year and report such fees to the Committee. The Director may deviate from the established fee structure when it is advantageous to the operation of the Park, and shall report such arrangements to the Committee. [Am. 04/18/06, Ord. 2006-01; 05/08/07, Ord. 2007-06; 11/13/07, Ord. 2007-23; 01/13/09, Ord. 2008-26]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

NOTE: Section 3.09 of the County Board rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the

Board waives laying it over by unanimous vote.

**Unanimous approval was given to suspend Board Rule 3.09 regarding laying the amendment over. Rinard moved to adopt Ordinance No. 2016-10.** Seconded and carried: Ayes 26 (Jones, Kelly, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Foelker, Patrick, Borland, Schultz, G. Kutz), Noes 0, Absent 3 (David, Poulson, Smith), Vacant 1 (District 24).

**Jon Hochkammer, Outreach Manager for Wisconsin Counties Association (WCA), and Jason Stringer, Program Planning Consultant for Wisconsin Energy Conservation Commission (WECC), gave a presentation on PACE.**

**Tietz, a member of the Economic Development Consortium, introduced Resolution No. 2016-46.**

Executive Summary

Wisconsin Statute § 66.0627(8) authorizes a city, a village, a town and a county in the State of Wisconsin to, among other things, make a loan to or otherwise arrange, participate in or facilitate the financing of an energy improvement, a water efficiency improvement or a renewable resource application to a real property within its jurisdiction and to provide for such financing through the imposition of a special charge against the property benefitted by an energy or water efficiency improvement or renewable resource project. Such financing is commonly referred to as “Property Assessed Clean Energy” or “PACE” financing. PACE financing promotes economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare. This resolution authorizes Jefferson County to become a member of the Wisconsin PACE Commission and authorizes an appointed representative of Jefferson County to finalize and execute the final Commission Agreement in substantially the same form as the draft Commission Agreement attached to this resolution. The Jefferson County Economic Development Consortium met on September 16, 2016, and recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Property Assessed Clean Energy” or “PACE” financing promotes economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means, and

WHEREAS, Jefferson County has determined that it is in the

public interest to provide real property owners, lessees, lenders and other appropriate parties in the County with access to a uniformly administered program for PACE financing, and

WHEREAS, pursuant to Wis. Stat. § 66.0301, two or more municipalities of the State of Wisconsin may by contract create a commission for the joint exercise of any power or duty required or authorized by law, and

WHEREAS, Jefferson County is a “municipality” as that term is defined in Wis. Stat. § 66.0301 and a political subdivision located in the State, and

WHEREAS, Jefferson County and other counties, with the support and counsel of the Wisconsin Counties Association, League of Wisconsin Municipalities, Green Tier Legacy Communities and other stakeholders, have studied the possibility of creating a commission pursuant to Wis. Stat. § 66.0301 to be known as the Wisconsin PACE Commission (“Commission”), and

WHEREAS, the Wisconsin PACE Commission would be formed and operated in accordance with a Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission (“Commission Agreement”) of which a substantially final draft is attached to this resolution [said document is available at the County Clerk’s office upon request or on the County’s website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)], and

WHEREAS, it is in Jefferson County’s best interests to join the Wisconsin PACE Commission and authorize the execution of the Commission Agreement, and

WHEREAS, in accordance with Wis. Stat. § 66.0627 and the provisions of the Commission Agreement, Jefferson County must adopt an Ordinance relating to the administration of PACE financing in Jefferson County and throughout the State (“PACE Ordinance”), and

WHEREAS, attached to this resolution is proposed Ordinance No. 2016-11, which will be considered at the same meeting at which this Resolution is being considered (“PACE Ordinance”), and

WHEREAS, adoption of the PACE Ordinance is a necessary condition to Jefferson County entering into the Commission Agreement, and

WHEREAS, it is the intent of this resolution to authorize Jefferson County to become a member of the Commission and authorize an appointed representative of Jefferson County to finalize and execute the final Commission Agreement in substantially the form of the draft Commission Agreement attached to this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the draft Commission Agreement, a copy of which is attached to this resolution [said document is available at the County Clerk’s office upon request or on the County’s website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)], and authorizes and directs the Jefferson County Administrator to sign such document after receipt of preliminary approval from the other

participating municipalities and approval of the Jefferson County Corporation Counsel, and

BE IT FURTHER RESOLVED that the Jefferson County Administrator will appoint one member as the Jefferson County "Representative Director" to serve on the Board of Directors of the Commission in accordance with the Commission Agreement and such service shall be at the pleasure of the Jefferson County Administrator.

*Fiscal Note: This resolution will have no fiscal impact.*

**Tietz moved that Resolution No. 2016-46 be adopted.** Seconded and carried.

**Tietz introduced Ordinance No. 2016-11.**

The County Board of Supervisors of the County of Jefferson does ordain as follows:

Section 1. Property Assessed Clean Energy Financing ordinance is created to read:

(1) PURPOSE. The County finds that renovations or additions to premises located in the County made to improve energy efficiency, improve water efficiency, and/or use renewable resource applications, increase property values, stimulate local economic activity, provide local and global environmental benefits, and promote the general welfare of County residents. The purpose of this Section is to facilitate loans arranged by property owners or lessees to make such improvements by treating loan principal and interest, fees, and other charges as special charges eligible for inclusion on the tax roll for these properties.

(2) STATUTORY AUTHORITY. This ordinance is enacted pursuant to Wis. Stat. § 66.0627, as amended, which authorizes a County to make a loan or enter into an agreement regarding loan repayments to a 3rd party for owner-arranged or lessee-arranged financing, to an owner or a lessee of a premises located in the County for making or installing an energy efficiency improvement, a water efficiency improvement or a renewable resource application to a premises.

(3) DEFINITIONS. In this section:

(a) "Annual installment" means the portion of the PACE loan that is due and payable for a particular year under the supplemental agreement.

(b) "Borrower" means the property owner or lessee of the subject property that borrows the proceeds of a PACE loan.

(c) "Default loan balance" means the outstanding balance, whether or not due, of a PACE loan at the time that the County receives foreclosure proceeds.

(d) "Foreclosure proceeds" means the proceeds received by the County from the disposition of a subject property through an in rem property tax foreclosure.

(e) "Loan amount" means the principal, interest, administrative fees (including the Program Administrator's fees) and other loan charges to be paid by the borrower under the PACE loan.

(f) "PACE" means the acronym for property assessed clean



energy.

(g) "PACE default provisions" means:

1. The delinquent annual installment(s) due when the County initiates the in rem property tax foreclosure on the subject property;

2. Any additional annual installment(s) that become due between the time that the County initiates in rem property tax foreclosure on the subject property and the date the County receives the foreclosure proceeds;

3. Any default interest charges applied to unpaid annual installments referenced in subs. (1.) and (2.) above, as provided in the supplemental agreement; and

4. Any default loan balance.

(h) "PACE lender" means any person that makes a PACE loan, and which may include an affiliate of the borrower.

(i) "PACE loan" means a loan made by a PACE lender to a borrower under this Section for energy efficiency improvements, water efficiency improvements, or renewable resource applications made to or installed on a subject property.

(j) "Person" means any individual, association, firm, corporation, partnership, limited liability company, trust, joint venture or other legal entity, or a political subdivision as defined in Wis. Stat. § 66.0627.

(k) "Program Administrator" means the person retained by the Wisconsin PACE Commission as provided in subsection (5) (b).

(l) "Subject property" means any premises located in the County on which an energy efficiency improvements, water efficiency improvements, or renewable resource applications are being or have been made and financed through an outstanding PACE loan.

(m) "Supplemental agreement" means a written agreement among a borrower, a PACE lender and the County, as provided for in subsection (7).

(n) "Wisconsin PACE Commission" means the Wisconsin PACE Commission formed under Wis. Stat. § 66.0301, as amended, by the County and one or more other political subdivisions as defined in Wis. Stat. § 66.0627, pursuant to a Joint Exercise of Powers Agreement relating to the Wisconsin PACE Commission.

(4) PACE LOANS AS SPECIAL CHARGES; DELINQUENT AMOUNTS AS LIENS. Any PACE loan made and secured pursuant to this Section shall be considered a special charge on the subject property. Any annual installment or portion of a PACE loan made and secured pursuant to the Section that becomes delinquent according to the terms of the PACE loan shall be a lien against the subject property and placed on the tax roll, as permitted pursuant to Wis. Stat. §66.0627 as amended.

(5) WISCONSIN PACE COMMISSION.

(a) Any of the powers and duties of the County under this Section, except for those under subsection (9) may (but are not required to) be delegated to the Wisconsin PACE Commission.

(b) The Wisconsin PACE Commission is further authorized to retain a Program Administrator to act as its agent and administer the PACE program, subject to adherence with PACE program requirements set forth in this Section and in Wis. Stat. § 66.0627 as amended.

(6) LOAN APPROVAL.

(a) A prospective borrower applying for a PACE loan shall comply with the loan application process set forth in the program manual approved by the County.

(b) The County shall approve the financing arrangements between a borrower and PACE lender.

(7) SUPPLEMENTAL AGREEMENT.

(a) The County, the borrower and the PACE lender shall execute the supplemental agreement which, without limitation:

1. Shall inform the participants that the PACE loan amount shall be imposed as and considered a special charge, and each year's annual installment may be included on the property tax roll of the subject property as a special charge and an annual installment that is delinquent shall be a lien against the subject property pursuant to Wis. Stat. § 66.0627, as amended;

2. Shall recite the amount and the term of the PACE loan;

3. Shall provide for the amount, or a method for determining the amount, of the annual installment due each year;

4. Shall provide whether default interest may be applied to unpaid annual installments;

5. Shall require the PACE lender and the borrower to comply with all federal, state and local lending and disclosure requirements;

6. Shall provide for any fees payable to the County and/or Program Administrator;

7. Shall recite that the supplemental agreement is a covenant that runs with the land;

8. May provide for prepayments of annual installments by the borrower with a resulting reduction in the special charge for the prepayment, subject to any prepayment premium charged by the PACE lender, if any; and

9. May allow for amendment by the parties.

(b) Prior to executing the supplemental agreement, the owner of the subject property, if different from the borrower, and any existing mortgage holder(s) on the subject property must have executed a separate writing acknowledging the borrower's use of PACE financing for the subject property and the special charge that will be imposed under this Section and its consequences, including the remedies for collecting the special charge.

(c) Each PACE loan shall be amortized over the term of the PACE loan as provided in the supplemental agreement.

(d) The annual payments of a PACE loan may be payable in installments as authorized by Wis. Stat. § 66.0627, as amended.

(8) ANNUAL INSTALLMENTS ADDED TO TAX ROLLS. Upon the request of the Program Administrator the County shall place each year's annual installment on the tax roll for the subject

property as permitted pursuant to Wis. Stat. § 66.0627, as amended.

(9) REMITTANCE OF SPECIAL CHARGES. The County shall promptly remit to the Wisconsin PACE Commission any payment(s) for a special charge imposed under this Section, including penalties and charges thereon, it may receive from any taxing district or the County Treasurer pursuant to Wis. Stat. Ch. 74, as amended.

(10) PROPERTY TAX FORECLOSURE PROCEDURES.

(a) The County elects to utilize the provisions of Wis. Stat. § 75.521, as amended, for the purpose of enforcing tax liens if a subject property owner fails to pay any special charges imposed on the subject property under this Section as required.

(b) The County shall begin an in rem property tax foreclosure proceeding on the subject property at the earliest time allowed under Wisconsin Statutes, unless the County determines that subject property is a "brownfield" (as defined in Wis. Stat. § 75.106, as amended) or that in rem property tax foreclosure is not in the best interests of the County due to the condition of the property or for other reasons.

(c) If the County has determined that it will not commence an in rem property tax foreclosure proceeding, then the PACE lender may request that the County, pursuant to Wis. Stat. § 75.106, as amended, assign the County's right to take judgment against the subject property, provided that the PACE lender and the County fully comply with all provisions of Wis. Stat. § 75.106, as amended, concerning the subject property and the PACE lender agrees to pay the amounts required by Wis. Stat. § 75.36(3)(a)1 and 1m, as amended.

(11) SALE OF FORECLOSED PROPERTY. If the County prevails in an in rem property tax foreclosure action against a subject property, the County shall diligently proceed to sell the subject property pursuant to the procedures set forth in Wis. Stat. § 75.69, as amended.

(12) DISTRIBUTION OF FORECLOSURE PROCEEDS. The County Treasurer shall follow the procedures set forth in Wis. Stat. § 75.36, as amended, to distribute the proceeds from the sale of a subject property.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

*Fiscal Note: This ordinance will have no fiscal impact.*

**Tietz moved that Ordinance No. 2016-11 be adopted.** Seconded and carried.

**Reese, Chair of the Highway Committee, introduced Resolution No. 2016-47.**

Executive Summary

The City of Watertown and the Town of Watertown have requested Jefferson County to enter into an intergovernmental jurisdictional transfer agreement. This agreement proposes to delete segments of West Street (CTH T) from the county trunk system

and transfer jurisdiction to the City of Watertown. This agreement also proposes to transfer jurisdiction of segments of Gypsy Road from the Town of Watertown to the City of Watertown. Wisconsin Statute § 83.025(1) allows a County to make deletions from the county trunk system with the approval of the Wisconsin Department of Transportation and the majority of the governing bodies of any city, village or town affected by the deletion from a county trunk system. This resolution will authorize the Jefferson County Administrator to enter into an agreement substantially similar to the attached agreement [said document is available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)]with the City of Watertown and the Town of Watertown for the purposes described above, subject to the approval of the Wisconsin Department of Transportation. On October 5, 2016, the Jefferson County Highway Committee voted to forward this resolution to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Wisconsin Statute § 83.025(1) allows a county to make deletions from the county trunk system with the approval of the Wisconsin Department of Transportation and the majority of the governing bodies of any city, village or town affected by the deletion from a county trunk system, and

WHEREAS, the City of Watertown and the Town of Watertown have requested Jefferson County to enter into an intergovernmental jurisdictional transfer agreement for the purposes of deleting segments of West Street (CTH T) from the county trunk system and transferring jurisdiction to the City of Watertown and transferring jurisdiction of segments of Gypsy Road from the Town of Watertown to the City of Watertown, and

WHEREAS, the proposed agreement requires Jefferson County to remove all route markers from the within-described sections of CTH T, but leave all other traffic control devices such as speed limit signs and no parking signs in place for use or disposal by the City or Town and authorizes the other parties to the agreement to make decisions regarding access control to the affected rights-of-way in each respective municipality, and

WHEREAS, the proposed agreement is intended to promote an organized approach to traffic planning and management for the entire region, which is in the best interest of all municipalities and the motoring public at large.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into an agreement substantially similar to the attached agreement [said document is available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)] with the City of Watertown and the Town of Watertown for the purposes of deleting

segments of West Street (CTH T) from the county trunk system and transferring jurisdiction to the City of Watertown and transferring jurisdiction of segments of Gypsy Road from the Town of Watertown to the City of Watertown, subject to the approval of the Wisconsin Department of Transportation.

*Fiscal Note: This resolution will have no fiscal impact.*

**Reese moved that Resolution No. 2016-47 be adopted.** Seconded and carried.

**Braugler, Chair of the Human Resources Committee, introduced Ordinance No. 2016-12.**

Executive Summary

Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time, addresses rules surrounding the accumulation and use of compensatory time. Compensatory time is not meant to be used as a vacation supplement, but rather as a means to supplement hours as workload may peak and ebb throughout the year. Compensatory time should be taken within thirty days of the date it is earned, whenever possible, to try to avoid banking a large amount of compensatory time that may result in a large cash payout at the end of the year. Non-exempt employees may accumulate a bank of up to 240 hours of compensatory time (equal to 160 hours of overtime), which may be replenished as an employee uses compensatory time.

Currently, any compensatory time not used by November 30 is paid out on the next regular paycheck in December and is not allowed to be carried over into the next calendar year except in unique and/or exceptional situations due to Wisconsin Retirement consequences. The Personnel Ordinance is silent on the matter of allowing employees to “cash out” all or a portion of compensatory time at any other time during the year. However, it may be advantageous to the employee and the County to allow a periodic pay-out. Examples include: the employee has an immediate financial hardship and the department has overtime budgeted; federal, state, grant or other funding may be able to be used mid-year to cover the payout, but would not be available if the County waited until November 30; and, the department is experiencing vacancies or leaves of absence and will be unable to grant the time off and knowing the cost of the payout earlier can assist in budget adjustments throughout the year. The proposed ordinance amendment was drafted to minimize potential problems associated with providing the option of a discretionary pay-out of compensatory time throughout the year. These include a department going over-budget in wages; an employee accumulating another large bank of compensatory time resulting in either additional time off or another payout that was not anticipated; and calculating previous year Wisconsin Retirement payments with interest (to avoid paying interest on compensatory time pay-outs, the compensatory time needs to be paid out in the same year it was earned).

On September 20, 2016, the Human Resources Committee reviewed language amending Personnel Ordinance HR0360,

Hours of Work, Overtime and Compensatory Time, as proposed by the Human Resources Director. The amendment would provide the opportunity for a discretionary pay-out of accumulated compensatory time throughout the year, but would also alleviate the County's future liability or risk associated with said pay-out. After consideration of the proposed revision, the Human Resources Committee is recommending an amendment to HR0360, Hours of Work, Overtime and Compensatory Time, providing the option of a discretionary pay-out of compensatory time throughout the year upon request of the employee and approval by the department head and Human Resources Director.

WHEREAS, it may be mutually beneficial to both the employee and the County to allow a discretionary pay out of compensatory time upon request of the employee and approval by the department head and Human Resources Director.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0360, Hours of Work, Overtime and Compensatory Time, to allow pay-outs of compensatory time upon request of the employee and approval by the department head and Human Resources Director.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0360 (B) (5), Hours of Work, Overtime and Compensatory Time, is amended as follows and articles (e), (f) and (g) are re-lettered accordingly:

**HR0360 HOURS OF WORK, OVERTIME AND COMPENSATORY TIME**

**B. Non-Exempt Employees**

5. When accrual of compensatory time is authorized, the following provisions shall apply:

a. Department heads shall have full responsibility and discretion for limiting the amount of compensatory time earned, providing it is equal to or less than the maximum established below. [cr. 12/13/11, ord. 2011-21]

b. An employee must have the appropriate department head's prior approval to use accumulated compensatory time. The dates when compensatory time off shall be granted shall be determined by agreement between the employee and the employee's department head.

c. Whenever possible, compensatory time is to be taken within thirty (30) days of the date it is earned, and taken with the prior approval of the department head. The use of compensatory time must not conflict with the needs of the department. Under normal circumstances, it is expected that compensatory time be used on an on-going basis as the workload permits, and not as a vacation supplement or addition.

d. The maximum amount of compensatory time which may be accumulated is 160 hours of overtime worked or 240 hours of compensatory time. An employee who has accrued the maximum number of hours of compensatory time may reduce the hours be-

low the maximum by the use of time off and resume accrual of compensatory time. [am. ord. 2006-30, 3/13/06; am. 12/13/11, ord. 2011-21; am. 12/09/14, ord. 2014-32].

e. An employee may request all or a portion of earned compensatory time to be paid out at any time during the year, providing it is paid out in the same year it was earned. Approval of a pay out of compensatory time request will require the approval of the department head and the Human Resources Director and shall not impose any disadvantage to the County. The maximum amount of accumulated compensatory time allowed shall be reduced by the number of hours paid out.

e-f. Any compensatory time not used by November 30 shall be paid on the next regular paycheck in December. On-call Intake Social Workers may request to carry over a maximum of 80 hours of compensatory time by November 30. The decision to authorize the carryover of compensatory time is at the discretion of the Human Services Director and in no case shall banked compensatory time exceed 240 hours. [cr. ord. 2014-32, 12/09/14]

e-g. If employment is terminated, any unused compensatory time will be paid to the employee at the regular rate of pay at the time of termination, or the average of the rate of pay over the last three years, whichever is greater. [am. 12/13/11, ord. 2011-21]

e-h. The department head or designee is responsible for completing permanent time records for all non-exempt staff and ensuring that appropriate records for paid time off are provided to Human Resources for both non-exempt and exempt staff.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

*Fiscal Note: There is no fiscal impact.*

**Braugler moved that Ordinance No. 2016-12 be adopted.**  
Seconded and carried.

**Kannard, member of the Infrastructure Committee, introduced Resolution No. 2016-48.**

Executive Summary

As part of the County's transition from the old highway site to the new facility, the County engaged with The Sigma Group to conduct a Phase 1 and Phase II environmental study to assist the County in planning for the decommissioning of the property. As part of these studies, the consultant analyzed the buildings for asbestos and other hazardous material that would need to be remediated prior to any additional work being done. The Sigma Group developed the scope of work and bid documents for purposes of public bidding. The County opened these bids on September 29th. The Sigma Group reviewed the submitted bids for responsiveness and completeness. Based on their review they find all three bidders are qualified and provided a responsible bid in response to the bid package. As such they recommended to the County to award the contract to Balestrieri of Elkhorn, WI. In addition, they recommend a contingency of \$5,000 be considered. The Infrastructure Committee reviewed the bid tab results and the

recommendations of The Sigma Group on October 5th and took action to forward this resolution to the County Board for its consideration.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, bids were solicited for asbestos/hazardous materials removal and disposal from the former Highway Site at 141 West Woolcock Street, and

WHEREAS, the following bids were received:

Balestrieri	\$38,180	Elkhorn, Wisconsin
KPH	\$60,200	Milwaukee, Wisconsin
Robinson Brothers	\$71,252	Waunakee, WI

WHEREAS, the Infrastructure Committee has reviewed the bids and determined that Balestrieri is the lowest responsible bidder for the project, and

WHEREAS, the Infrastructure Committee recommends accepting the bid of Balestrieri in the amount of \$38,180.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with Balestrieri, Elkhorn, Wisconsin, in the amount of \$38,180 for asbestos/hazardous materials removal and disposal from the former Highway Site at 141 West Woolcock Street with an additional contingency allowance of \$5,000 authorized upon the County Administrator's approval.

*Fiscal Note: Adequate funds for this project are in the Capital Projects Fund that has been carried over from prior year's issuance of bonds for the demolition of the old Highway Facility.*

**Kannard moved that Resolution No. 2016-48 be adopted.** Seconded and carried: Ayes 26 (Jones, Kelly, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Foelker, Patrick, Borland, Schultz, G. Kutz), Noes 0, Absent 3 (David, Poulson, Smith), Vacant 1 (District 24).

**Nass, Chair of the Planning & Zoning Committee, introduced the following report:**

**REPORT  
TO THE HONORABLE MEMBERS OF THE  
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 18 and September 15, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3914A-16, R3921A-16,  
R3922A-16, R3923A-16, R3924A-16, R3925A-16, R3926A-16,  
R3927A-16, R3928A-16**

DATED THIS TWENTY-SIXTH DAY OF SEPTEMBER 2016



Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R3885A-16,  
R3886A-16, R3911A-16, R3913A-16, R3915A-16, R3916A-16,  
R3917A-16, R3918A-16, R3919A-16  
AND R3920A-16 ARE EFFECTIVE UPON PASSAGE BY  
COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).  
Nass introduced Ordinance No. 2016-13.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3914A-16 was referred to the Jefferson County Planning and Zoning Committee for public hearing on August 18, 2016; and Petitions R3921A-16, R3922A-16, R3923A-16, R3924A-16, R3925A-16, R3926A-16, R3927A-16 and R3928A-16 were referred for public hearing on September 15, 2016, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL; A-3,  
AGRICULTURAL/RURAL RESIDENTIAL; AND N,  
NATURAL RESOURCES TO A-2, AGRICULTURAL AND  
RURAL BUSINESS**

Rezone PINs 022-0613-3024-000 (32 acres), 022-0613-3013-001 (4.8 acres), 022-0613-3021-002 (15.435 acres) and 022-0613-3031-000 (2.1 acres) for an existing campground. The site is in the Town of Oakland at N3080 East Rockdale Road. R3921A-16 – Valley View Recreation Club Inc.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 1.2 acre of PIN 008-0715-0222-002 (38.901 acres) for a new residential building site on Koschnick Road in the Town of Farmington. This utilizes the last available A-3 zone for the property; therefore, approval is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R3914A-16 – Wilbur Miller

Rezone to allow for the creation of up to a 2-acre lot around the home at W6892 County Road J in the Town of Jefferson from PINs 014-0614-1732-000 (36.6 acres) and 014-0614-1733-000 (39.4 acres). This action is conditioned upon approval and recording of a final certified survey map clearing up parcel lines, including extraterritorial plat review if necessary. R3922A-16 – George Sayre

Create a 1.2-acre lot around the home at W7602 Island Church Road from PIN 030-0813-1333-000 (39.229 acres) and a 5.8-acre lot around the farm buildings across the road on PIN 030-0813-2422-000 (40 acres). The site is in the Town of Waterloo. This utilizes the last available A-3 zone for the south side of Island

Church Road; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt of a suitable soil test for the lot south of Island Church Road, and approval and recording of a final certified survey map for both lots. R3923A-16 – Michael Wells/Raymond & Lucille Wells Trust property

Create a 1.2-acre building site on Riess Road in the Town of Aztalan from part of PIN 002-0714-2733-003 (5.431 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3924A-16 – Michael Burow

Rezone to create a 1-acre building site on Popp Road from part of PIN 002-0714-2842-000 (16.113 acres) in the Town of Aztalan. This action is conditioned upon road access approval, receipt of a suitable soil test, and approval and recording of a final certified survey map for the lot. R3925A-16 – Carol Gross

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL AND  
N, NATURAL RESOURCES**

Create a 1.8-acre building site on Riess Road, a 4-acre A-3 zone around the home at W6064 Riess Road and a 5.6-acre Natural Resource zoned lot adjacent, all from PIN 002-0714-2733-000 (46.3 acres) in the Town of Aztalan. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval and soil test for the vacant lot, and approval and recording of a final certified survey map for all lots, including extraterritorial plat review if necessary. R3926A-16 & R3927A-16 – Michael Burow & Carol Gross

**FROM A-1, EXCLUSIVE AGRICULTURE TO  
N, NATURAL RESOURCE**

Rezone 10 acres of PIN 016-0514-0232-000 (40 acres) for transfer of ownership. The site is in the Town of Koshkonong on Bark River Road. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map, including extraterritorial plat review, if necessary. R3928A-16 - Dennis Jones/Jerry Brokl & Dennis Jones property

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

**Nass moved for the adoption of Ordinance No. 2016-13 as printed.** Seconded and carried with Kannard abstaining for possible conflict of interest.

Supplemental information presented at the October 11, 2016, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:55 p.m.**